

## MASONIC CONFERENCE CENTER - PATTON CAMPUS



### RULES AND REGULATIONS FOR ADULT AND YOUTH GROUPS

1. IF A MEDICAL EMERGENCY ARISES, NOTIFY YOUR GROUP LEADER. DIAL "911" FROM ANY COURTESY PHONE, ONLY IN CASE OF A LIFE-THREATENING EMERGENCY. THE NEAREST MEDICAL FACILITY IS NORLANCO MEDICAL CENTER (653-1467). MINOR PROBLEMS CAN BE HANDLED IN OUR FIRST AID ROOM NEXT TO THE GYMNASIUM. FIRST AID KITS ARE ALSO LOCATED AT THE SWIMMING POOL, ROOM P203, AND ROOM R104.
2. In case of an EMERGENCY ALARM in PATTON OR RANKEN HALLS, report to Memorial Hall immediately. In case of an EMERGENCY ALARM in MEMORIAL HALL, you should report to the Chapel. Assemble quietly and wait for instructions from adult leaders.
3. Do not play or tamper with any of the fire safety equipment, including extinguishers, smoke and heat detectors or sprinklers as that will endanger the safety of others.
4. Possession or use of alcoholic beverages, narcotics or other controlled substances without the proper prescription is prohibited at the Masonic Conference Center. Violators will be subject to criminal prosecution.
5. All private vehicles are to remain parked in lined spaces in the designated parking lots. Do not park by the swimming pool entrance. PLEASE DO NOT PARK ON THE GRASS.
6. Youth group members may not leave the campus except when provided for in the schedule. Adult leaders are responsible for their group members, and should not leave the Campus except in the case of an emergency. The Program Group Leader may make exceptions in special cases. Guests must attend all scheduled programs.
7. Use of the SWIMMING POOL requires strict adherence to rules of common sense and safety:
  - a. The lifeguard on duty has COMPLETE AUTHORITY over all activities of youth and adult swimmers. Failure to treat the lifeguard with courtesy and respect and/or to follow instructions in a timely manner WILL RESULT IN CLOSING OF THE POOL for the entire group.
  - b. Swimmers must wear bathing suits. Cut-offs are not permitted.
  - c. The telephone at the pool is for EMERGENCY USE ONLY.
  - d. There will be no pool use without an approved lifeguard on duty.
  - e. No diving in shallow end of pool.
  - f. The diving board is to be used for diving only.
8. Food and beverages should not leave the dining room. Please do not take food back to your rooms.
9. Please do not walk around the campus barefoot. Attire should be appropriate at all times.
10. SMOKING (and use of any other form of tobacco or nicotine, except medically supervised smoking cessation systems) IS PROHIBITED everywhere on campus.
11. Accidental damage to the facility may occasionally occur. Please report any damage immediately to your group leader. Do not move furniture around in the facility. It is dangerously heavy, and moving can damage the furniture and the carpets.

(continued on back)

12. Bedding: You were issued linens and towels at registration. You are responsible to return them to the designated laundry hampers upon checking out. Please do not stuff sheets inside pillowcases. Each bed in your room should have a pillow and a mattress pad when you arrive, and when you leave. If not, notify your group leader.
13. Checking out: Before leaving for home, please empty wastebaskets into hallway trash cans on each floor, fold all bedding, close the windows, and be sure the lavatory facilities you used are neat and orderly.
14. Personal telephone calls may be made from the courtesy telephones on the campus. Local calls are free.
15. EMERGENCY TELEPHONE NUMBERS: (Listed in order of easiest access to you) You may provide these numbers to family members who need to reach you while on campus:
 

(717) 367-1121 Ext. 33308	Room M-112, Group Leader
(717) 367-1536	PA. Masonic Youth Foundation offices (M-F, 9AM - 5PM)
(717) 367-1121	Masonic Villages Operator- 24 hrs.
	(An <b>emergency</b> message can be relayed by telephone or by a Security Officer.)
16. LOCAL EMERGENCY NUMBERS
 

653-1467	NORLANCO MEDICAL CENTER
911	AMBULANCE/FIRE/POLICE
367-1121	MASONIC VILLAGES SECURITY
17. A Staff Member is always on campus, or on call to assist you. Your group leader will contact this person at your request.

Thank you for your cooperation, and enjoy your stay at the Masonic Conference Center—Patton Campus!